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AIT Process/Policy Working Group ACTION ITEM 8/98-P-17

“AIT Working Group review the current AIT policy guidance - determine problems and develop a POA&M to solve them by 1 Nov 98. Further review AIT documentation by 1 Jan 99. Provide a draft AIT policy document by 1 April 99. Ensure policy is uniformly applied across the SYSCOMS and define AIT

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AIT Process/Policy Working Group
Team Make-up

Team composition included approx. 40 participants from a variety of organizations including:

RSG/Ingleside, NSLC N51, C-HET Norfolk, FTSCLANT, FTSCPAC, NAVAIR PMA, Bath Iron Works, PMS 400, PMS 444, SPAWAR, NAVSEA 392, PEO TSC, NAVSEA 91K4, SEA 02, PEO MIW PMS 303, Ingalls Planning Yard, SUPSHIP San Diego, SUPSHIP Bath, NSWC Port

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AIT Process/Policy Working Group
Team Schedule

Four meetings were held to address Action Item 8/98-P-17:

- 22-23 Sep 98 (Norfolk)
- 27-28 Oct 98 (Crystal City)
- 8-9 Dec 98 (Crystal City)
- 14 Jan 99 (Norfolk)

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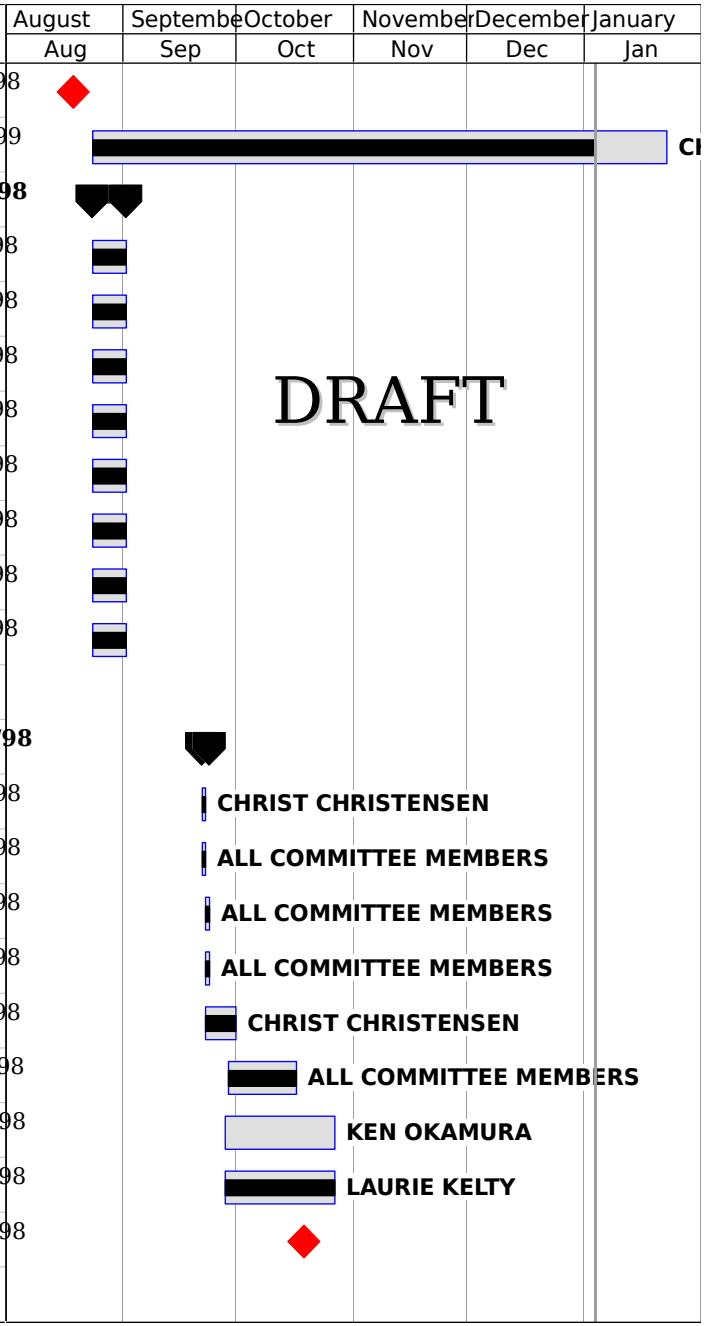
AIT policy guidance review

- AIT QMB Report (11/95)
- Decision paper SEA04 (11/96)
- OPNAVINST 4720.2G (5/95)
- NAVSEAINST 4720.11C (12/89)
- AIT ILS Verification Statement (10/97)
- NAVSEA TECH SPEC 9090-310B (3/97)
- Proposed NAVSEA TECH SPEC 9090-320
- Proposed MIL-STD-1662D
- SL720-AA-MAN-010/FMP (7/93)
- OPNAVINST 4700.7J (12/92)
- SPAWARINST 4720.3C (6/95)

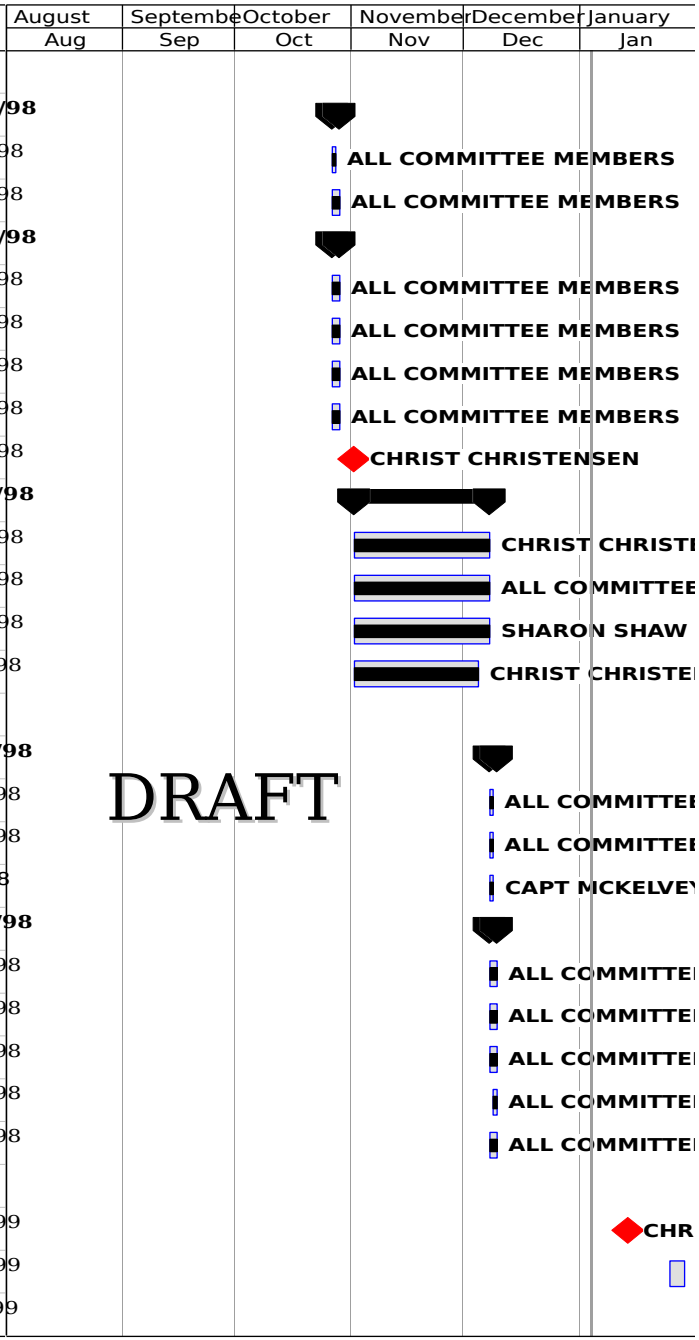
Determine problems and develop POA&M.

- Completed POA&M (1 Nov 98)

ID	Task Name	Start	Finish
1	AIT COMMITTEE ESTABLISHED AT FMP	Wed 8/19/98	Wed 8/19/98
2	COORDINATE/CHAIR AIT COMMITTEE	Mon 8/24/98	Fri 1/22/99
3	**IDENTIFY AIT DOCUMENTS FOR REVIEW**	**Mon 8/24/98**	**Tue 9/1/98**
4	MIL-STD-1662D	Mon 8/24/98	Tue 9/1/98
5	AIT QMB REPORT	Mon 8/24/98	Tue 9/1/98
6	DECISION PAPER SEA04 20 NOV 96	Mon 8/24/98	Tue 9/1/98
7	TECH SPEC 9090-310B	Mon 8/24/98	Tue 9/1/98
8	TECH SPEC 9090-320 (DRAFT)	Mon 8/24/98	Tue 9/1/98
9	OPNAVINST 4720.2G	Mon 8/24/98	Tue 9/1/98
10	NAVSEAINST 4720.11C	Mon 8/24/98	Tue 9/1/98
11	SL720-AA-MAN-010/FMP	Mon 8/24/98	Tue 9/1/98
12			
13	**1ST AIT MEETING (NORFOLK)**	**Tue 9/22/98**	**Wed 9/23/98**
14	DEFINE OBJECTIVE	Tue 9/22/98	Tue 9/22/98
15	CONFIRM AIT DOCUMENTS FOR REVIEW	Tue 9/22/98	Tue 9/22/98
16	REVIEW CURRENT AIT POLICY	Wed 9/23/98	Wed 9/23/98
17	IDENTIFY PROBLEMS/CONCERNS	Wed 9/23/98	Wed 9/23/98
18	ACTION:DRAFT POA&M	Wed 9/23/98	Wed 9/30/98
19	ACTION:REVIEW DOCUMENTS	Tue 9/29/98	Fri 10/16/98
20	ACTION:DRAFT CONTRACTUAL REQUIREMENTS	Mon 9/28/98	Mon 10/26/98
21	ACTION:DRAFT AIT POLICY STATEMENT	Mon 9/28/98	Mon 10/26/98
22	REVIEW DOCUMENTS DUE (EMAIL)	Mon 10/19/98	Mon 10/19/98
23			



ID	Task Name	Start	Finish
23			
24	**2ND AIT MEETING (DC)**	**Tue 10/27/98**	**Wed 10/28/98**
25	REVIEW OBJECTIVE	Tue 10/27/98	Tue 10/27/98
26	DISCUSS CONCERNS/ISSUES	Tue 10/27/98	Wed 10/28/98
27	**REVIEW DOCUMENTS**	**Tue 10/27/98**	**Wed 10/28/98**
28	9090-310B	Tue 10/27/98	Wed 10/28/98
29	OPNAVINST 4720.2G	Tue 10/27/98	Wed 10/28/98
30	NAVSEAINST 4720.11C	Tue 10/27/98	Wed 10/28/98
31	REVIEW AIT DRAFT POLICY	Tue 10/27/98	Wed 10/28/98
32	POA&M DUE	Mon 11/2/98	Mon 11/2/98
33	**ACTION: CONTINUE REVIEW DOCUMENTS**	**Mon 11/2/98**	**Mon 12/7/98**
34	9090-310B REVISE DRAFT	Mon 11/2/98	Mon 12/7/98
35	OPNAVINST 4720.2G	Mon 11/2/98	Mon 12/7/98
36	NAVSEAINST 4720.11C REVISE DRAFT	Mon 11/2/98	Mon 12/7/98
37	ACTION:DRAFT AIT FMP BRIEFING	Mon 11/2/98	Fri 12/4/98
38			
39	**3RD AIT MEETING (DC)**	**Tue 12/8/98**	**Wed 12/9/98**
40	REVIEW OBJECTIVE	Tue 12/8/98	Tue 12/8/98
41	DISCUSSION/CONCERNS/ISSUES	Tue 12/8/98	Tue 12/8/98
42	SEA 02 PRESENTATION (CAPT MCKELVEY)	Tue 12/8/98	Tue 12/8/98
43	**REVIEW DOCUMENTS**	**Tue 12/8/98**	**Wed 12/9/98**
44	OPNAVINST 4720.2G	Tue 12/8/98	Wed 12/9/98
45	NAVSEAINST 4720.11C	Tue 12/8/98	Wed 12/9/98
46	REVIEW AIT POLICY	Tue 12/8/98	Wed 12/9/98
47	REVIEW AIT FMP BRIEF	Wed 12/9/98	Wed 12/9/98
48	9090-310B	Tue 12/8/98	Wed 12/9/98
49			
50	FINAL REVIEW AIT DOCUMENTS DUE	Thu 1/14/99	Thu 1/14/99
51	BRIEF FMP CONF	Mon 1/25/99	Thu 1/28/99
52	AIT UPDATED POLICY DUE	Thu 4/1/99	Thu 4/1/99



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Working Group's focus of documentation changes needed to implement improved AIT process & policy.

- Update NAVSEA TECH SPEC 9090-310B
  - Include all types of Alterations
- Cancel NAVSEA TECH SPEC 9090-320 draft
- Update OPNAVINST 4720.2G
- Update NAVSEAINST 4720.11C

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Provide a draft AIT policy document.

Working Group recommends that a “new” AIT Policy is not needed if current AIT Policy Documents are updated and enforced.

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Concerns:

Advanced Planning:

- Long lead/carry over problems prevent timely planning & development
- Early resolution of technical issues

Planning:

- Design drawings: Quality, Schedule, Cost, Duplication
- Full involvement of all parties in the planning process
- Emergent BG Requirements

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Concerns:

ILS:

- Lack of complete packages
- Inadequate follow-up
- QA: redlines, CKs, briefs, training

Operational Overrides:

- Growing number of overrides
- Accountable follow-up
- No established process/policy for exceptions

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Concerns:

Execution:

- Enforcement of policies
- Skills, knowledge, experience at all levels
- System Level SOVT
- Liaison Action Requests (LARs)
- QA
- Contractual requirements
- Coordination, communication, follow-up